

Inspection & Maintenance Schedule

Location:			Date:	
			Undertaken by:	
	Timeframe	Inspection (cross to indicate completion. Enter details/comments)	Maintenance (cross to indicate completion)	Comments (details of activities undertaken, observations, problems, etc)
1.	During or after major rain events particularly in first 12 months	Visually monitor infiltration performance. <input type="checkbox"/> Check that pavement dewaterers between events <input type="checkbox"/>	Determine cause <input type="checkbox"/>	
2.	Quarterly (monthly during the first 12 months)	Check that paver surface and contributing area is free of sediment and debris <input type="checkbox"/> Check joint filling and positioning of pavers <input type="checkbox"/>	If required, brush or vacuum sweep area to remove sediment and debris <input type="checkbox"/> Top up joint filling as required <input type="checkbox"/>	
3.	Annually	Check infiltration performance and sediment accumulation <input type="checkbox"/> Inspect surface of pavers for deterioration or structural damage <input type="checkbox"/>	Lift and clean or replace paver units showing reduced performance <input type="checkbox"/> Replace damaged pavers <input type="checkbox"/>	
4.	3 – 5 years (at least within 10 years)	Check infiltration rate <input type="checkbox"/>	Undertake wet suction cleaning if required <input type="checkbox"/>	